

## Terms and Conditions

### Personal Details

To complete any booking, you will be required to send Jess Pacey Makeup Artist your full contact details, including contact number, email address, and home address, which may be used for your makeup trial at a later date.

### Minimum Booking

For any Saturday wedding between 1<sup>st</sup> May and 31<sup>st</sup> August Jess Pacey Makeup Artist can only accept bookings for a minimum of three people for example, the bride, Mother of the bride and a bridesmaid. This does not include flower girls.

### Booking Retainer

A non-refundable booking retainer is required for all makeup bookings. This will be confirmed through email when a quote is sent, only once this fee has been made, this document signed and received back to Jess Pacey Makeup Artist, will the booking be confirmed. This fee will be deducted from the final balance. All details for the bank transfer are above.

### Travel Expenses

Any booking includes a ten-mile round trip from Scarborough YO12 5JA, anything after this will be charged 40p per mile. An invoice will be sent a week prior to your trial date for any travel costs required, which will be due by the agreed trial date. Payment to be made through bank transfer, or cash on the day.

### Remaining Balance Payments

Any makeup trials for a bridal party member or for other makeup bookings will have an invoice sent a week prior to the agreed date, and the payment will be due by the chosen trial date, either by bank transfer or cash.

The following is required for all makeup bookings including bridal, special occasion, prom, and makeup lessons:

- Final confirmations will be made within the week of the booking date, these will be regarded as final.
- An invoice will be sent for the balance, to be paid a week prior to the wedding date, through bank transfer.

### Insurance

Jess Pacey Makeup Artist has public liability cover, insured by Just Hair & Beauty, and is not liable for any wedding suppliers recommended.

### Cancellation and Changes

Should there be any unfortunate circumstances that you need to cancel your booking, any booking retainer you made is non-refundable, and letting Jess Pacey Makeup Artist know as soon as possible would be greatly appreciated. Any booking cancelled within 14 days of the booking date will be charged 50% of the remaining balance. If you wish to change your booking e.g. number of people. Informing me as soon as possible would be greatly appreciated, any changes made within the week of your booking date after final confirmations may not be feasible.

If Jess Pacey Makeup Artist is unable to attend the wedding/event due to serious illness or unforeseen circumstances then a replacement make-up artist will be provided, failing this the wedding cost will be fully refunded.

### Photography

If yourself or any of your party do not wish to be included in photographs taken for promotion of the business (Facebook, Instagram) please make Jess Pacey Makeup Artist aware.

Furthermore, by signing this agreement you are giving Jess Pacey Makeup Artist permission to contact your photographer for images from the day, to add to the website and social media platforms. The photographer will be credited.

### Reviews

Please make Jess Pacey Makeup Artist aware if you do not wish to be contacted after the wedding or event date in regards to leaving a review, which would be completed through Facebook and added to the website.

### Allergies

Before any makeup application all client's from the booking must inform Jess Pacey Makeup Artist of any skin conditions or allergies which may be affected by the use of the tools or products.

### Location

When making a booking please ensure space and lighting will be available to Jess Pacey Makeup Artist at your chosen location, natural light if possible.